

AGENDA of the BERA Council meeting to be held on 12th May 2020, 9:30 - 12:00 virtually via Zoom.

Welcome and apologies:

Dominic Wyse	DW	Chair/ BERA President
Gary McCulloch	GMc	Vice-President
Sean Hayes	SH	BERA Treasurer
Gerry Czerniawski	GC	Engagement Chair
Mhairi Beaton	MB	CEC Chair
Vivienne Baumfield	VB	Publications Chair
Richard Race	RR	
Kevin Smith	KS	
Gabrielle Ivinson	GI	
Erica Joslyn	EJ	
Gary Beauchamp	GB	
Ruth Boyask	RB	
John Leach	JL	
Ros McLellan	RM	
Oliver Hooper	OH	
Morag Redford	MR	
Megan Crawford	MC	
Marlon Moncrieffe	MM	
Sarah Seleznyov	SS	<i>Observer</i>
Alison Fox	AF	<i>Observer</i>
Tanya Ovenden-Hope	TOH	<i>Observer</i>
Nick Johnson	NJ	BERA Executive Director
David Chatterjee	DC	BERA Finance and Governance Manager

First session 9:30 – 10:45

1. Declarations of Conflicts of Interest

2. COVID-19

Council-120520-01

2.1 BERA Activities and Impact Update

To note

2.2 Conference 2020

To discuss

3. President's business

3.1 Update on activities

To note

Council-120520-02

4. BERA Strategic Plan

To discuss

Council-120520-03

5. Strategic Business and Projects

5.1 BERA Projects update

To note

Council-120520-04

5.2 Open Access

To discuss

Council-120520-05

5.3 Small grants proposal *To agree* **Council-120520-06**

Second Session 11:00 – 12:00

6. Executive Director's business **Council-120520-07**

6.1 BERA Office and UCL Update *To note*

6.2 Council membership 2020 *To note* **Council-120520-08**

6.2.1 Co-options *To discuss*

6.3 AGM timing, agenda and reports *To note* **Council-120520-09**

6.4 2020/21 Governance Calendar *To note* **Council-120520-10**

6.5 BERA Risk Register *To note* **Council-120520-11**

6.6 2019 Audit update *To note*

6.7 BERA Handbook *To note* **Council-120520-12**

6.7.1 Trustee role description and specification *To agree* **Council-120520-13**

6.7.2 Committee Remits *To agree* **Council-120520-14**

7. Financial Business

7.1 Report from Chair *To note* **Council-120520-15**

7.2 2019 Management Accounts *To note* **Council-120520-16**

7.3 2020 YTD Financial Update *To note* **Council-120520-17**

8. Publications business

8.1 Report from Chair *To note* **Council-120520-18**

9. Conference & Events business

9.1 Report from Chair *To note* **Council-120520-19**

10. Membership and Engagement business

10.1 Report from Chair *To note* **Council-120520-20**

11. Minutes (28th January 2020) **Council-120520-21**

11.1 Accuracy *To agree*

11.2 Actions Summary *To discuss* **Council-120520-22**

12. AOB

13. Date and time of next meeting:

Monday 7th September 2020 – 12:30-16:00 - Hope Street Hotel, 40 Hope St, Liverpool L1 9DA