



Agenda: Council

Date: 17th May 2017

Time: 9:30am – 1.00pm

Venue: The Morrissey Suite, Holiday Inn Manchester City Centre, 25 Aytoun Street, Manchester, M1 3AE

1. **Welcome** (*newly elected members are invited as Observers*)
2. **Apologies**
Liz Todd, Marilyn Leask, Ruth Boyask, Liz Todd, John Leach
3. **Declarations of Conflicts of Interest**
4. **Minutes (24th January 2017)** **paper**
 - 4.1 Accuracy
 - 4.2 Actions update
 - 4.3 Matters arising (not appearing elsewhere on agenda)
5. **President's business**
 - 5.1 Follow-up to strategic planning session *To note*
 - 5.2 Strategic planning and the year ahead *To note*
 - 5.3 Project Commissioning tool *To agree* **Paper**
 - 5.4 Close to Practice project update *To note*
 - 5.5 Research Commissions update *To note*
 - 5.6 Presidential Roundtable series update *To note*
 - 5.7 Relations with other organisations *To discuss*
 - 5.7.1 EERA: update and membership fees
 - 5.7.2 Report from AERA including WERA
6. **Ethical Guidelines**
 - 6.1 Ethical Guidelines Review Working Group *To discuss* **paper**
 - 6.2 Revised BERA Ethical Guidelines *To discuss* **paper**
7. **Executive Director's business**
 - 7.1 BERA Election 2017 Results *To note* **paper**
 - 7.2 Council membership 2017/18 *To note*

7.3	2018 Governance Calendar	<i>To agree</i>	paper
7.4	BERA Handbook		
7.4.1	List of policies and timelines	<i>To note</i>	paper
7.4.2	Conflicts of Interest Policy	<i>To agree</i>	paper
7.4.3	Trustee Role description	<i>To agree</i>	paper
7.4.4	Committee remits	<i>To agree</i>	paper
7.4.5	Update on Finance & Ops	<i>To note</i>	
7.5	AGM Agenda and Reports	<i>To note</i>	paper
7.6	Risk Register	<i>To note</i>	paper
7.7	Minutes from RAAC	<i>To note</i>	paper
7.8	Update on UCL-IOE relationship	<i>To note</i>	
7.9	Update on Office capacity	<i>To note</i>	
8.	Membership and Engagement business		
8.1	Membership Report	<i>To note</i>	paper
8.1.1	Membership Fees Recommendation	<i>To agree</i>	
8.2	Proposal for new SIG	<i>To agree</i>	paper
8.3	Update on Wales Forum	<i>To note</i>	
9.	Publications business		
9.1	Update on appointment of BERJ Editors	<i>To note</i>	
9.2	Update on BERJ & RoE contracts	<i>To note</i>	
9.3	Blog Report	<i>To note</i>	paper
9.4	Research Intelligence	<i>To note</i>	
10.	Conference & Events business		
10.1	Update on Conference 2017	<i>To note</i>	paper
11.	Financial Business		
11.1	Management Accounts	<i>To note</i>	paper
11.2	Update on Investments	<i>To note</i>	
11.3	Bank Accounts	<i>To agree</i>	paper
12.	AOB		
13.	Date and time of next meeting:		
	Monday 4th September, 12:30 – 3.30pm, Jurys Inn Brighton Waterfront, Kings Road, Brighton, East Sussex, BN1 2GS		